| 2025-2026 Gambrell Faculty Fellowship ProgramApplication Cover Page | |
| --- | --- |
|  | |
| **Lead Investigator Name:** | |
| **Rank:** | |
| **Academic Appt: \_\_ 9-Month \_\_ 12-Month** | |
| **Department/College:** | |
| **Email Address:** | |
| **Co-Investigator(s) (if applicable):** | |
| **Rank:** | |
| **Academic Appt: \_\_9-Month \_\_12-Month** | |
| **Department/College:** | |
| **Email Address:** | |
| **Title of Project:**  **Brief Description of Project (50 words or less):** | |
| **Does this project require IRB approval? \_\_Yes \_\_No** |

**Abstract**

*The abstract should summarize the proposed project including its significance and relationship to quality of life for people in the Charlotte region, the proposed methods, and expected impact. Abstracts should not exceed 300 words and should be single-spaced.*

# Project Description

*Sections A-E are restricted to a total of* ***five double-spaced******pages*** *with* ***12-pt. type.***  *Section F (Works Cited/References) is limited to* ***one page*** *and may be single-spaced with 11-pt type. All pages should have* ***1" margins.***

**A. Introduction**

**B. Significance**

**C. Objectives**

**D. Methods or Steps to achieve your objectives** including

* Your data collection and analysis plan if you are conducting research (including limitations).
* Your inquiry decisions and processes if you are developing a theoretical argument, research synthesis, or other thought piece.
* Your creative decisions and processes if you are developing a performance or creative project.

**E. Implications for the Charlotte Region**

**F. Works Cited / References**

# Budget

# December 1, 2025 – May 31, 2027

***BUDGET:*** *Request by budget category. Joint proposers must select one PI to be the lead.*

**Lead Principal Investigator:**

**Lead Principal Investigator 800#:**

**Co-Principal Investigator(s) Names & 800#:**

*Please Note: Unlike other internal grants on campus, Gambrell Faculty Fellowship funds are part of a sponsored Urban Institute grant. Therefore the funds are managed by the Institute staff and will NOT be transferred to your college/department. All budget requests/expenditures must be coordinated through the Institute.*

| **Grant Period (December 1, 2025 to June 30, 2026)** | | |
| --- | --- | --- |
| Faculty Summer Pay | Included in pay from May 16 – June 30, 2026 |  |
| 911250 | Graduate Research Assistant |  |
| 911301 | Faculty Release Time *(letter from Dean required)* |  |
| 911300 | Special Pay to Faculty other than Grantee |  |
| 915000 | Student/Undergraduate Temporary Wages |  |
| 915900 | Non-student Temporary Wages |  |
| 920700 | Other Contracted Services |  |
| 921160 | Subject Incentive Fees |  |
| 925000 | Domestic Travel |  |
| 928000 | Other Purchased Services (Communication and/or Printing) |  |
| 930000 | Supplies |  |
| 951000 | Other Admin Expenses Pool |  |
| **Year One Subtotal** | |  |

| **Grant Period (July 1, 2026 to May 31, 2027)** | | |
| --- | --- | --- |
| Faculty Summer Pay | Included in pay from July 1 – August 15, 2026 |  |
| 911250 | Graduate Research Assistant |  |
| 911301 | Faculty Release Time *(letter from Dean required)* |  |
| 911300 | Special Pay to Faculty other than Grantee |  |
| 915000 | Student/Undergraduate Temporary Wages |  |
| 915900 | Non-student Temporary Wages |  |
| 920700 | Other Contracted Services |  |
| 921160 | Subject Incentive Fees |  |
| 925000 | Domestic Travel |  |
| 928000 | Other Purchased Services (Communication and/or Printing) |  |
| 930000 | Supplies |  |
| 951000 | Other Admin Expenses Pool |  |
| **Year Two Subtotal** | |  |
| **Total Request** | |  |

# Budget Justification

*Include a detailed budget narrative justification. For faculty stipends, list each faculty member who is to receive a stipend, the amount of each stipend, and the timing of each stipend. Funds may* ***not*** *be used for the following:*

* *Any expenses that occur prior to December 1, 2025.*
* *Academic-year release time or reduced teaching loads without included letter of support from department chair/director.*
* *Preparation of textbooks.*
* *Projects conducted primarily to produce financial reward for the investigator.*
* *Travel to conferences for disseminating research results.*
* *Computers or analytic software and equipment.*

# Biographical Sketch

**(*You must limit to two pages for each investigator. 11 pt font and single spacing can be used*)**

| Name: |  | | | | |
| --- | --- | --- | --- | --- | --- |
| Rank: |  | | | | |
| Department: | | |  | | |
| College: | |  | | | |
| Phone: |  | | | Email: |  |

***Education****:*

List degree, institution, and dates (highest degree first)

| **Degree** | **Institution** | **Dates** |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

***Publications (selected):***

List books or papers published in professional journals in reverse chronological order. Supply full bibliographical references.

***Papers presented at meetings (selected):***

List formal papers presented at professional meetings in reverse chronological order. Supply full bibliographical reference for abstracts.